



Opportunities

Communication: The process of documentation will bring your entire team closer together giving each person a better understanding of what everyone else does and how it fits into the company's overall operations.

Streamlining: During the documentation phase many opportunities for streamlining will become apparent; these opportunities in themselves will offset the cost of the documentation project.

Structured Growth: Successful growth comes from having a scalable system designed; recruiting the right people and then training those people the manage the system in the best and most consistent way possible. Process documentation is the first step.

Experience & Tools

Experience: Since 1992 we have been documenting systems and processes including for a wide variety of companies but heavily focused in the construction industry ranging from field through financials and strategic planning processes.

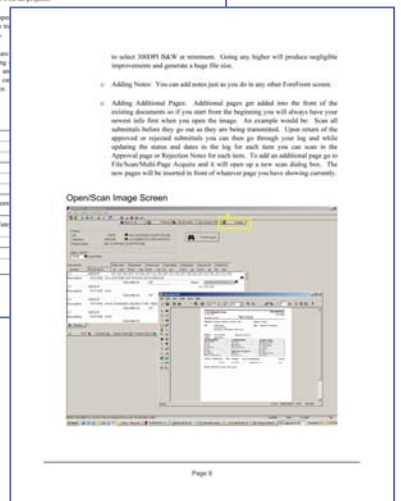
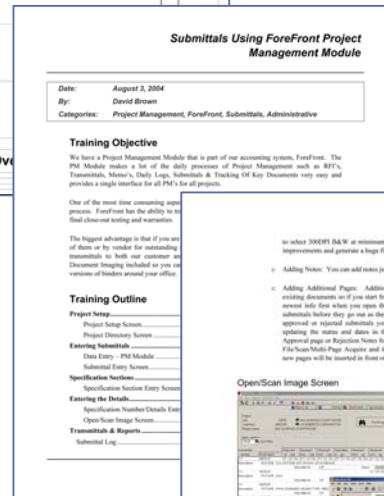
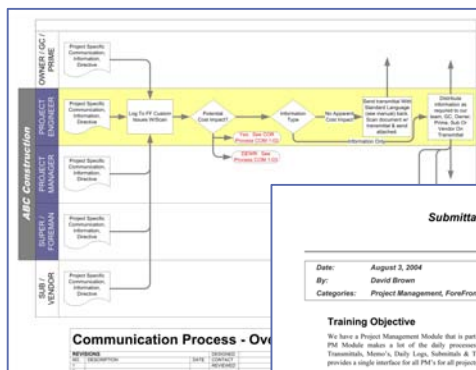
Tools: We utilize a full range of tools including video, hands-on workshops, customized graphic representations of a process, written training material, PowerPoint presentations and web-based delivery as required.

Inquire About How Process Documentation Can Help Your Company

The Hidden Key To Success

Documenting processes seems bureaucratic, time consuming, unnecessary and really not worth the effort. Nothing could be further from the truth. Just the process of documenting your existing processes is a fantastic communications and team building tool. While processes are documented including a flow-chart of the various steps involved, responsibilities for those steps and training for the process including written, on-line, video or hands-on as applicable you will likely find enough streamlining opportunities to offset the cost of the documentation.

The real success comes AFTER the process is clearly documented because you now have a scalable system and this minimizes the stress of hiring and training new people; unlocking growth potential.



If you lost a key employee tomorrow would you be able to efficiently train their replacement so that your company and your customers never knew the difference?

If you had an opportunity to double the size of your company tomorrow would you be able to hire and train the necessary people efficiently?

